

early
makers

em
lyon
business
school

Welcome to emlyon business school!

*You are an international student
coming to our school and you
wonder which steps to take at this
point of your registration?*

Useful Contacts!

✉ Administrative registration & housing:
- iael42@em-lyon.com

✉ Visa, OFII & residence permit:
- internationaloffice42@em-lyon.com

f Student Association for internationals
Through [facebook](#)

✉ Fees comptabilite@em-lyon.com



1st step: Visa!

Do you need a Visa? Check here: <https://france-visas.gouv.fr/web/france-visas/accueil>

Do you have to go through the Campus France “Etudes en France” procedure or do you have to deal directly with the French Consulate? Check here: <https://www.campusfrance.org/en/procedure-studying-in-France>




2nd step: IAEL

➔ Through the platform <https://iael.em-lyon.com/IAEL/>:

- Log in with your emlyon email address and the password that you will receive in a few days
- Fill in all the sections and validate each of them until every sections' button is **green**
- Don't forget to click on the “validate your file” button, at the bottom right
- If you choose an online payment, and don't see the online payment link, log out once and then log in to see the link appear at the bottom right
- Your status will change to “finished” meaning your file is waiting to be treated by the Student Support. Whether it is complete or incomplete, you will receive an email.

3rd step: Housing

- **Studapart Network**: log in with your emlyon's email address or your personal address with the activation code HOUSINGEMLYON. Students who may not have a guarantor can benefit from a guarantee service (**with service charge**) through the platform!
- **Housing Anywhere**: this is the international housing platform; you can use it to find housing anywhere in the world. **More info** vip@housinganywhere.com
- **Adèle**: a student residences network, free of charge with no obligation!
- **Nativing** : A service dedicated to Internationals with a French native being your “native language coach” with a temporary housing period. **With service charge.**
- **Facebook Group “Asso Logement emlyon”**

Rent Guarantee services:

- **Garantme**: This service can be of great help for internationals who often cannot meet the owner's criteria concerning rent guarantees. **With service charge**
- **SmartGarant**: Founded by two former emlyon students, they also offer a service of rent guarantee for students. **With service charge.** Benefit from a special discount with the promo code: **backtoschool**
- **Visale**: This rent guarantee service is offered by the state and based on specific criteria (for example having a valid residence permit). Check out this **tutorial!**



Pre-Departure check-list!

- Make sure to **apply for a visa if necessary** (this needs to be done several months in advance)
- Make sure to **bring your passport** (or ID card for EU citizens)
- **Make a copy** of your passport, French visa and all other important documents and save them as a PDF document for safety
- Make sure that **your current passport is valid** for at least six months after your return date
- Bring **an original version of your birth certificate** and a certified translation in French (with filiation)
- Book a temporary accommodation for your first few nights in Lyon
- **Contact your bank** to ensure that you can withdraw money in France
- Make sure to **have some cash available** for your arrival (avoid large amounts for safety)
- Research in advance how to easily access the campus
- **Check that your phone** works for the first few days once you are in France
- **Keep emergency contact** information with you
- Bring important **medical records** (if you have an ongoing medical condition for example) and a copy of your vaccination records
- Have a **valid European Health Insurance Card** (for European students only)
- Bring the original of your English tests (if any)
- Bring the original of your diploma and transcripts with you (not a copy)
- Bring a **plug adaptor** if necessary

emlyon business school

51 cours Fauriel
CS 80029

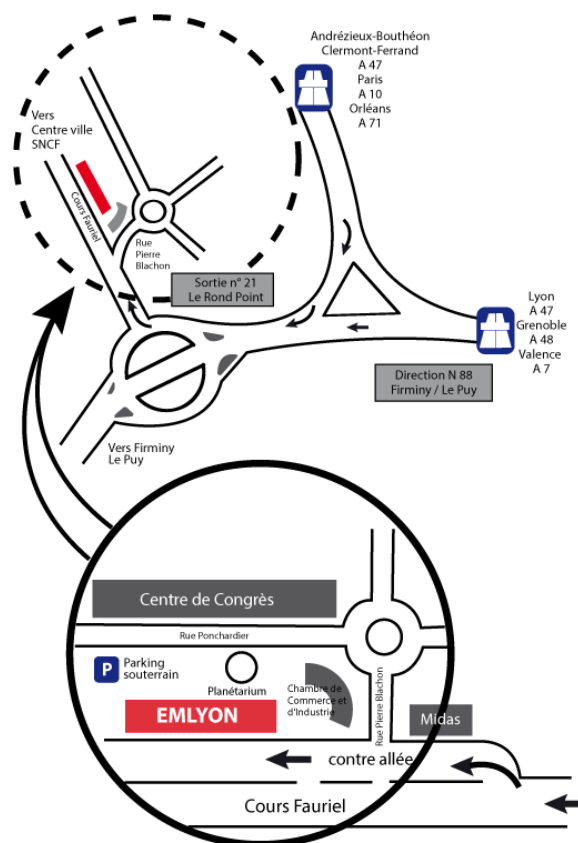
42009 Saint-Etienne Cedex 2



By subway and bus

From the Saint-Etienne Chateaucieux Train station:

Tramway T3 direction "SOLAURE" or tramway T2 direction "TERRASSE" and stop at "JEAN MOULIN" station. Then walk and take the bus M6 at "JEAN MOULIN" direction "IUT" and stop at "ESPACE FAURIEL" station.



ville de Saint-Étienne

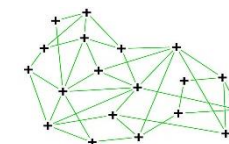
Living Costs?

Total expenses in a month: around €850

- Rent: €300
- Transportation: €27.50 (at student price. Regular pricing: €47.00)
- Food: €250
- Books, photocopies...: €40
- Miscellaneous (insurances, council tax, clothing...): €100
- Mobile Phone: prepaid phone cards start at €5 *
- Leisure: €100

*Available in newsstands and supermarkets.

Discover Saint-Etienne?



SAINT-ÉTIENNE
UNESCO CITY OF DESIGN

Tourism:

<http://saint-etiennetourisme.com/?lang=en>