

early  
makers

em  
lyon  
business  
school

## Welcome to emlyon business school!

*You are an international student  
coming to our school and you  
wonder which steps to take at this  
point of your registration?*

## Useful Contacts!

- ✉ Administrative registration & housing:  
- [iael@em-lyon.com](mailto:iael@em-lyon.com)
- ✉ Visa, OFII & residence permit:  
- [internationaloffice@em-lyon.com](mailto:internationaloffice@em-lyon.com)
- f Student Association for internationals  
Through [facebook](#)
- ✉ Fees [comptabilite@em-lyon.com](mailto:comptabilite@em-lyon.com)



## 1<sup>st</sup> step: Visa!

Do you need a Visa? Check here: <https://france-visas.gouv.fr/web/france-visas/accueil>

Do you have to go through the Campus France "Etudes en France" procedure or do you have to deal directly with the French Consulate? Check here: <https://www.campusfrance.org/en/procedure-studying-in-France>



## 2<sup>nd</sup> step: IAEL

→ Through the platform <https://iael.em-lyon.com/IAEL/> :

- Log in with your emlyon email address and the password that you will receive in a few days
- Fill in all the sections and validate each of them until every sections' button is **green**
- Don't forget to click on the "validate your file" button, at the bottom right
- If you choose an online payment, and don't see the online payment link, log out once and then log in to see the link appear at the bottom right
- Your status will change to "finished" meaning your file is waiting to be treated by the Student Support. Whether it is complete or incomplete, you will receive an email.

## 3<sup>rd</sup> step: Housing

### Our partners:

- **Studapart Network**: log in with your emlyon's email address or your personal address with the activation code HOUSINGEMLYON. Students who may not have a guarantor can benefit from a guarantee service (**with service charge**) through the platform!
- **Housing Anywhere**: this is the international housing platform; you can use it to find housing anywhere in the world. **More info** [vip@housinganywhere.com](mailto:vip@housinganywhere.com)
- **Adèle**: a student residences network, free of charge with no obligation!
- **Nating**  : A service dedicated to Internationals with a French native being your "native language coach" with a temporary housing period. **With service charge.**

### Not a partner but the closest from campus:

- Cardinal campus residences **Le Gallion and Le Drakkar** in Ecully which are a 5 minutes walk from the school. To rent rooms, please contact [lyonecully@cardinalcampus.fr](mailto:lyonecully@cardinalcampus.fr) 04.72.59.96.60 or [v.kasperek@cardinalcampus.fr](mailto:v.kasperek@cardinalcampus.fr) 04.78.34.55.68
- **Facebook Group "Asso Logement emlyon"**
- Rent Guarantee services:**
  - **Garantme**: This service can be of great help for internationals who often cannot meet the owner's criteria concerning rent guarantees. **With service charge**
  - **SmartGarant**: Founded by two former emlyon students, they also offer a service of rent guarantee for students. **With service charge.** Benefit from a special discount with the promo code: **backtoschool**
  - **Visale**: This rent guarantee service is offered by the state and based on specific criteria (for example having a valid residence permit). Check out this **tutorial!**



# Pre-Departure check-list!

- Make sure to **apply for a visa if necessary** (this needs to be done several months in advance)
- Make sure to **bring your passport** (or ID card for EU citizens)
- **Make a copy** of your passport, French visa and all other important documents and save them as a PDF document for safety
- Make sure that **your current passport is valid** for at least six months after your return date
- Bring **an original version of your birth certificate** and a certified translation in French (with filiation)
- Book a temporary accommodation for your first few nights in Lyon
- **Contact your bank** to ensure that you can withdraw money in France
- Make sure to **have some cash available** for your arrival (avoid large amounts for safety)
- Research in advance how to easily access the campus
- **Check that your phone** works for the first few days once you are in France
- **Keep emergency contact** information with you
- Bring important **medical records** (if you have an ongoing medical condition for example) and a copy of your vaccination records
- Have a **valid European Health Insurance Card** (for European students only)
- Bring the original of your English tests (if any)
- Bring the original of your diploma and transcripts with you (not a copy)
- Bring **a plug adaptor** if necessary

## emlyon business school

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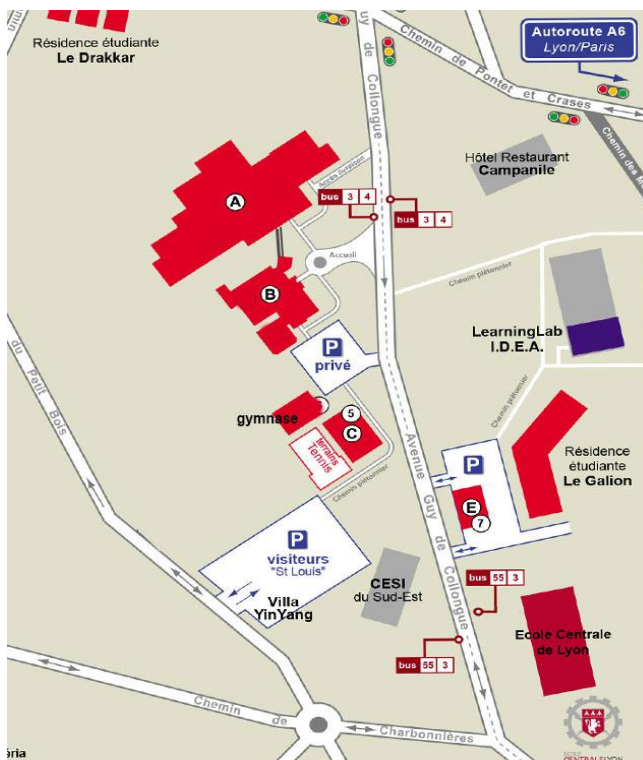
### By subway and bus

#### From the Perrache train station

Bus No. 55: Perrache/Ecole Centrale, direction: Ecole Centrale, Ecole Centrale stop (travel time: between 15 and 30 minutes\*).

#### From the la Part-Dieu train station

Subway line B: Charpenne/Stade de Gerland, direction: Stade de Gerland, Saxe-Gambetta stop; then line D: Gare de Vénissieux/Gare de Vaise, direction: Gare de Vaise, Gorge de Loup stop; then bus no. 3: Gorge de Loup/Dardilly Le Jubin, Grandes Ecoles or or Pontet Crases stop (travel time: between 25 and 45 minutes\*).



## Living Costs?

Total expenses in a month: around €1200

- Rent: €600
- Transportation: €32.50 (at student price. Regular pricing: €65)
- Food: €350
- Books, photocopies...: €40
- Miscellaneous (insurances, council tax, clothing...): €100
- Mobile Phone: prepaid phone cards start at €5 \*
- Leisure: €150

\*Available in newsstands and supermarkets.

## Discover Lyon?

ONLY LYON 

### Tourism:

<http://www.onlylyon.com/en/>  
<https://en.lyon-france.com/>



### Meet people in Lyon !

[https://www.lyoncampus.info/International-students\\_r94.html](https://www.lyoncampus.info/International-students_r94.html)